



Accounting Assistant

Ruey Shing Refrigeration Equipment Philippines Corporation

Qualifications and Skills:

- Candidate must possess at least bachelor's/ College Degree, Finance/Accountancy, Banking or Business Studies, Administration Management, Economics, Commerce or 2-year course in Bookkeeping, NCII Order
- Good Analytical Skills
- Familiar with Microsoft Word, Excel
- No Work experience required

Responsibilities:

- Prepare report for compliance
- Maintain accounting records
- Assist financial officer for company, financial activities

Interested applicants may submit their resume/CV at our e-mail:

philippine@rueyshing.com